

Finham Parish Council

Minutes of the Council Meeting held at 7.00pm,
19th January 2017, at Finham Park School, Green Lane Finham

Present:

Councillor Robert Aitkin	Councillor Angela Fryer
Councillor Peter Burns (Chair)	Councillor Bob Fryer
Councillor Ann Bush	Councillor Colin Salt
Councillor Paul Davies	Councillor Katherine Taylor (part)
Councillor Anthony Dalton	

In Attendance:

Jane Chatterton, Clerk & RFO

Coventry City Councillors Tim Sawdon, John Blundell and Gary Crookes

Residents: 40+

110. Apologies

There were no apologies for absence.

111. Declarations of Interest:

There were no declarations of interest.

Kings Hill

Representatives involved in the development of the Kings Hill site attended the meeting to discuss their plans with the Parish Council.

Representatives present were:

- Andy Faizey, Lioncourt Strategic Limited
- Katie Parsons, Lioncourt Strategic Limited
- Peter Deeley, Deeley Group
- Chris Moore, Savills

It was noted that this was not a public meeting and merely an initial meeting to start an ongoing dialogue with the developers.

Chris Moore talked about an indicative plan/map which he shared with the Parish Council. The details of the scheme and the technical specifics would be discussed further with the Parish Council once known. The development had come about due to Coventry City Council not being able to meet it's housing need.

The housing was proposed to be developed in two phases. The first, Phase 1 would see housing built by 2031. Phase 2, which was the middle of the site and facilitated by the North South relief road would include two schools. A primary school and a through school. The developers were currently in discussion with the Education Department.

The map showed areas coloured blue which were for "employment" and purple for "community facilities".

A version of the map would be displayed and available on line once finalised.

Residents were asked to send in ideas of what they would like to see as part of the development especially in relation to community facilities. These should be sent to the Clerk via email at clerk.finhampc@outlook.com who would collate the responses and forward to Katie Parsons.

The Chairman informed those present that a public meeting would be arranged by the Parish Council, all would be invited and questions could be raised.

ACTION: Clerk to arrange a public meeting, contact to be made via Chris Moore, Savills.

The Chairman thanked the developers for attending the meeting.

112. Public Participation

The Chairman suspended the standing orders.

Kings Hill

Resident asked if the City Council had sold the land to the developers.

Councillor Crookes added that there was no knowledge of this.

A question asked, due to the location of the site, if the houses would come under Coventry or Warwick District. Councillor Crookes confirmed they would come under Warwick District Council.

It was also unknown if the facilities once built would be for the benefit of Coventry (Finham) residents or WDC. The Council Tax would be collected by WDC.

Crossing Patrol

Resident raised an issue with the Crossing Patrol outside the school. It was noted that there used to be 2 but now only 1. Funding for Crossing Patrol was met by the school.

ACTION: Councillor Burns to liaise with the school.

Yellow Lines by the Primary School

Concern was raised in relation to the yellow lines by the primary school. Parents/carers were parking on them, stopping in the middle of the road to let their children out of their cars which was agreed dangerous.

Councillor Aitkin acknowledged that this was an ongoing issue and had been raised previously. Anyone witnessing this behaviour were asked to report this to the school.

Councillors Mrs Fryer and Bush were Governors at the school and were in constant discussion with the Head.

ACTION: Situation to be monitored.

Finham Library

Councillor Aitkin updated on the developments with Finham Library and FLAG. Councillor Aitkin had been approached by Coventry City Council Library Service and FLAG had now been formed.

Volunteers were needed to run the library if the decision was taken by Coventry City Council to close the library.

3,000 leaflets had been distributed throughout Finham and over 60 people had volunteered in response.

A volunteer meeting had taken place on 18th January with 50+ people attending.

The next stage would be to look at the finances, it was noted that £12,000 would be required to run the library per year and ways in which to raise this money needed to be explored further. Various options and ideas were being discussed.

Councillor Sawdon expressed thanks to Councillor Aitkin for all the work he had done to date.

Notifications of meetings, and information updates were posted on the Parish Council website and the Parish Council Facebook page. Anyone who had not done so could also email the Clerk to be added to the volunteers' list.

A further meeting was taking place on 25th January to bring together all the other City libraries who were earmarked for closure. The next FLAG meeting was scheduled for 2nd February.

The Chairman publicly thanked Councillor Aitkin for all his hard work on the library and the volunteers.

The Chairman reinstated the Standing Orders.

113. Minutes of previous meeting**Minutes of the meeting held on 17th November 2016**

Resolved: The minutes of the meeting held on the 17th November 2016 were agreed and signed by the Chairman.

114. Finham Library

Discussion had taken place in the Public Session.

Further updates would be received at the next meeting.

115. Planning:

No planning applications had been received.

116. Finance

116.1 The following payments were approved: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
22.12.16	BACS	J Chatterton	Clerks Salary December 16	
22.12.16	BACS	HMRC	Tax Payment clerk	£95.80
22.12.16	Cheque	J Chatterton	Office allowance, mileage and expenses Dec 16 & Jan 17	£85.16
22.12.16	BACS	J Chatterton	Reimbursement of stationery costs (FLAG)	£70.48
19.01.17	BACS	J Chatterton	Clerk Salary January 17	
19.01.17	BACS	HMRC	Tax Payment clerk	£95.80
19.01.17	Cheque	J Chatterton	Office 365 subscription (reimbursement)	£59.99
19.01.17	DD	ICO	Data Protection Registration Renewal	£35.00
19.01.17	Cheque	P Davies	Councillor Expenses	£11.61

116.2 Data Protection Registration Renewal

It was reported that the Data Protection Registration Renewal had been renewed and a Direct Debit payment set up for the sum of £35.00.

RESOLVED: That the payment be noted and approved.

116.3 Accounts

The accounts up to and including the 30th December were circulated for approval. The report showed income, expenditure and bank account balance.

RESOLVED: That the Accounts up to 30th December 2016 be received and approved.

117. Pensions Regulator

It was noted that the Clerk had contacted the Pensions Regulator and their records had been updated with the correct contact details. Regular emails would be received to help ensure that the Parish Council met its enrolment duties.

In the lead up to your staging date, there were important tasks to complete and duties you must meet to comply with the law. The Pension Regulator would keep in touch with help and guidance and the Clerk would circulate for information.

RESOLVED: That the update on registration with Pensions Regulator be received.

118. Vacancy

It was noted that on 12th December Tony Swann had resigned as Councillor. The Clerk notified the Electoral Services on 13th December. A Notice Under Local Government Act, 1972 (section 87(2)) was displayed which set out the legal position with regards to appointing a new Councillor.

Rule 5(2) of the Local Elections (Parishes and Communities) (England and Wales) Rule 2006 applied. The rule allows TEN ELECTORS for the parish in which the casual vacancy has arisen to request the Returning Office to hold an election to fill the vacancy.

Clerk displayed the notice from 15th December 2016 and the 14 day period ended at midnight on 9th January 2017. Acknowledgement received from Electoral Services on 10th January that no election was required and PC could proceed via co-option.

Councillors were asked to review the draft Co-option Form and approve for distribution to applicants. The vacancy would be advertised on the website, Facebook and noticeboard at the library. Application forms would be available from the Clerk.

The Suggested timeframe was agreed:

- Commence advert w/c 23rd January 2017
- Closing date for applications – Friday 3rd February 2017
- Shortlisting to take place in confidential session at February's meeting
- Allocate a slot to March's meeting inviting shortlisted candidates to speak in support of their application
- Confidential session at the end of the March meeting to vote and co-opt a new councillor

RESOLVED: Agreed to proceed with advertising for application and fill the vacancy via co-option.

119. Draft Budget 2017/18

Consideration was given to the draft budget for 2017/18.

RESOLVED: that the budget be discussed and finalised at February's meeting.

120. Precept 2017/18

The Precept for 2017/18 was discussed. It was agreed to set the precept the for same amount as the previous year.

RESOLVED: That the precept request for 2017/18 be the same as that requested for 2016/17.

121. Meeting Dates

Meeting dates for the remainder of the year were discussed. The meeting dates were agreed as:

16 th	February 2017	Ordinary meeting
16 th	March 2017	Ordinary meeting
TBC	March 2017	Parish Meeting
27 th	April 2017	Ordinary meeting <i>NEW DATE</i>
18 th	May 2017	Annual Parish Council Meeting
15 th	June 2017	Ordinary meeting
20 th	July 2017	Ordinary meeting
	<i>AUGUST</i>	<i>No Meeting</i>
21 st	September 2017	Ordinary meeting
19 th	October 2017	Ordinary meeting
16 th	November 2017	Ordinary meeting
	<i>DECEMBER</i>	<i>NO MEETING</i>

RESOLVED: Meeting dates agreed. Clerk to book the Library at the School for the meetings.

122. Nomination for attendance at Garden Party, Buckingham Palace 16th May 2016

An invitation had been received to nominate a Councillor plus guest to attend a Garden Party being held at Buckingham Palace on 16th May 2017.

It was confirmed that Councillor Bob Fryer be nominated to attend.

RESOLVED: That Councillor Bob Fryer be nominated. Clerk to forward the form to WALC for consideration.

123. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

Task groups**Police**

Councillor Bob Fryer reported:

- In the past members of the FRA had attended the Wainbody Safer Neighbourhood Group meetings held on a regular basis at Canley Fire Station.
- These focussed on Police and community matters and similar meetings were held for each Ward Council.
- These were gradually disbanded but the Wainbody Ward continued but centred on police matters.
- The Police were the only organisation to take over the SNG but would deal with solely police matters. Meetings would hopefully take place every two months and would be held at Canley Police Station.
- Councillors Bob Fryer and Salt attended a meeting on the 18th January. The three City Councillors were also present at the meeting.
 - The meeting discussed policing numbers as the West Midlands Police had been making many changes which had resulted in a reduced number of officers particularly the local PCSO's.
 - Speeding was also discussed and there was now an opportunity for local residents to undertake speed checks. Once full details were known they would report back.
- Councillors Fryer and Salt would continue to attend the meetings and report back but now a clearer line of communication had been established.

Schools

Councillor Angela Fryer reported:

- The group consisted of four Councillors, Anthony Dalton, Ann Bush, Kate Taylor and Angela Fryer.
- There was little to report this month but updates were reported regularly.
- Councillors Bush and Fryer had met with a representative for Sir Gregory Hood and had shown them the area that was they would like to use for a possible play area.
- The representative would discuss this with Gregory Hood and get back to the group.
- The group had also discussed the proposals with Richard Machin Head of Finham Primary.

Neighbourhood Plan

No correspondence had been received from Coventry City Council in relation to the request to begin a NHP.

ACTION: Clerk to chase a response.

Neighbourhood Plan Training

There was a Neighbourhood Plan training event taking place in May 2017.

ACTION: Clerk to book Councillors Davies and Taylor on the course.

Kings Hill

Councillor Bob Fryer reported:

- Councillors Davies and Fryer attended the WDC Examination on 15th December 2016. This was the penultimate day of the Examination and they were able to gain a better insight into the proposals.
- The lack of detailed planning for Kings Hill made it difficult to see exactly what was proposed. Any building permitted would impact on the residents of Finham.
- On 13th January the Group met to discuss the WDC Examination and looked at further action required.
 - Emails had been sent to Severn Trent requesting information on various matters raised during the Examination.
 - A letter had been shared sent to David Barber (WDC Planning Department) from the Inspector saying that the Local Plan was not sound in some areas.
 - They were concerned that help was being sought to rectify these problems before the result of the Examination was published.
 - Councillor Fryer had emailed Ian Kemp, clerk to the Inspector for details of the areas that were “not sound” so that the public council also comment.
 - As no reply had been received.

Highways

Councillor Aitkin reported that the hedge causing problems had been trimmed.

Virgin Media – once issues had been reported Virgin Media dealt with concerns quickly, and tidied up.

Councillor Burns added that he had reported the leaves covering the footpath on St Martins Road to Coventry City Council. These had been cleared away quickly.

Fence

Councillor Taylor raised a concern on behalf of a resident. The boundary fence of their property which belong to the City Council needed updating/replacing.

ACTION: Councillor Taylor to pass on their details to Councillor Aitkin to progress.

124. Next Meeting

It was noted that the next meeting would take place on Thursday 16th February 2017.